



Week 3 Assignment: Content Management

Overview

Using Google docs, please create an inventory of site content of your classroom Web site, your school Web site or your district Web site. This inventory should include: content item title; filename and location; type and format of the content; item's size (include dimensions for images); item's owners and authors; date created and date last modified; incoming and outgoing links; and notes.

You will then need to use the WYSIWIG (What You See Is What You Get) HTML editor in Amaya to convert this inventory to a web page that complies with design guidelines.

Based upon your experience using this WYSIWIG editor (Amaya), you now understand how challenging it can be to create web-ready documents. In the K-12 world there is a much simpler and more "user friendly" way to do this. Many educators are blessed with a pre-existing Web system in their school or district, but for the sake of this course we assume that your situation is not this fortunate. Therefore, you will need to take advantage of the Drupal content management system to explore the functionality of a standard Web authoring and communication system. Drupal happens to be an "open source" alternative, as is Amaya.

Based on your experience with Amaya and research on Drupal, write a memo to NewSchoolSpaces.net requesting the installation of collaborative editing tools, the ability to upload HTML and image files (without having to learn FTP), post to blog, upload podcasts, and set up RSS feeds from your school's site.

Rubric

Use the following Rubric to guide your work on the Week 3 Assignment.

| Tasks ↓ | Accomplished 10 The evidence suggests that this work is a "Habit of Mind." The educator is ready to mentor others in this area. | Proficient 8 The evidence suggests that performance on this work matches that of a strong educator. | Needs Improvement 6 The evidence does not yet make the case for the educator being proficient at this task. |
|---------------------------|--|--|---|
| Content Management | <p>Creates an inventory of site content using a Google spreadsheet within Google Docs. Inventory includes: content item title; filename and location; type and format of the content; item's size (include dimensions for images); item's owners and authors; date created and date last modified; incoming and outgoing links; notes. Inventory includes multimedia content for audio and video podcasts.</p> <p>Memo to NewSchoolSpaces.net requesting the installation of collaborative editing tools includes requests for the ability to upload HTML and image files (without having to learn FTP), post to blog, upload podcasts, and set up RSS feeds from your school's site. Memo specifically requests Drupal-based services and is addressed to a specific officer in the company (e.g. Chief Operating Officer). Memo also requests a specific detailed Service Level Agreement.</p> | <p>Creates an inventory of site content using a Google spreadsheet within Google Docs. This inventory should include: content item title; filename and location; type and format of the content; item's size (include dimensions for images); item's owners and authors; date of creation and date last modified; incoming and outgoing links; and notes.</p> <p>Memo to NewSchoolSpaces.net requesting the installation of collaborative editing tools includes request for the ability to upload HTML and image files (without having to learn FTP), post to blog, upload podcasts, and set up of RSS feeds from your school's site.</p> | <p>Creates an inventory of site content using a Google spreadsheet within Google Docs. This inventory fails to include two or more of the following: content item title; filename and location; type and format of the content; item's size (include dimensions for images); item's owners and authors; date created and date last modified; incoming and outgoing links; notes.</p> <p>Memo to NewSchoolSpaces.net requesting the installation of collaborative editing tools fails to include two or more of the following: request for the ability to upload HTML and image files (without having to learn FTP), post to blog, upload podcasts, and set up of RSS feeds from your school's site.</p> |

Directions and Resources

- Submit the assignment to your Academic Coach in HTML format (Part 1) and MS Word (Part 2) by the end of Week 3. These will be downloaded from Google Docs into these two formats before they are submitted. In order to do this, when you are in your Google Document go to file menu and select download as html and then download as word.
- Create your inventory of site content using a Google spreadsheet within Google Docs. This inventory should include: content item title; filename and location; type and format of the content; item's size (include dimensions for images); item's owners and authors; date created and date last modified; incoming and outgoing links; notes. Exceptional submissions on this assignment will include in their inventory multimedia content for audio and video podcasts.
- In order to use the WYSIWIG (What You See Is What You Get) HTML editor in Amaya you must convert this inventory to a web page that complies with design guidelines. You can do this by merely copying and pasting the text from your Google spreadsheet to the Amaya HTML editor. Amaya, as a freely-available ("open source") product of the W3C Consortium, is available for download at no cost. A tutorial on how download, install and use Amaya is available here:

[Windows Amaya Tutorial](#)

Once you have viewed the tutorial , you can download, install and use Amaya by clicking on [this link](#).

- Please recall that for purpose of this course you are assuming the role of team leader for creating a new website for your class, school or district. In this role, you will need to communicate the needs of your class, school or district to your partners in the fictitious web services company NewSchoolSpaces.net.
- To help you write a memo to NewSchoolSpaces.net requesting the installation of collaborative editing tools, the ability to upload HTML and image files (without having to learn FTP), post to blog, upload podcasts, and set up RSS feeds from your school's site, you should review the following resources:
 - [Blogs in Plain English](#)
 - [Podcasting in Plain English](#)
 - [RSS in Plain English](#)
- You should also review these EDUCAUSE documents:
 - [7 Things You Should Know About Collaborative Editing](#)
 - [7 Things You Should Know About Blogs](#)
 - [7 Things You Should Know About Podcasting](#)
 - [7 Things You Should Know About RSS](#)
- Before drafting the memorandum to your hosting partner, review the following Drupal.org resources:
 - <http://drupal.org/>
 - [Drupal Overview](#)

- Excellent memos will specifically request Drupal-based services and will be addressed to a specific officer in the company (e.g. Chief Operating Officer). They will also request a specific detailed SLA (Service Level Agreement).
- For more on SLAs, see the following page:
http://en.wikipedia.org/wiki/Service_level_agreement

Section 1: Website Content Inventory:HTML file of Website Content Inventory pasted in as requested (*way too wide to fit page*):

| | | | | | | | | | | | |
|-------------------------------------|---|--|------------------|-------------------|---------------------|----------------------|---|-----------------------|----------------------------|------------------------------|-----------|
| EDLD 5388 Website Content Inventory | Allen David Bordelon ET8012 Cohort 5 June 12,2010 | | | | | | | | | | |
| Website Inventory: | http://www.lvisd.org/vnews/display.v/SEC/Front%20Page%7CTechnology | | | | | | | | | | |
| <u>Content Item Title</u> | <u>Filename / Location</u> | <u>Type/Format of Content</u> | <u>Item Size</u> | <u>Item Owner</u> | <u>Date Created</u> | <u>Last Modified</u> | <u>Incoming Links</u> | <u>Outgoing Links</u> | <u>Multimedia Content?</u> | <u>Audio or Video Clips?</u> | <u>ID</u> |
| Link to Technology Page | http://www.lvisd.org | hyperlink button; black text on grey background, white text on blue on | | Neil Rojas | March 2008 | March 2008 | http://www.lvisd.org/vnews/display.v/SEC/Front%20Page%7CTechnology | | No | No | 1.0.1 |

| | | | | | | | | | | | |
|---|---|--|-------------|------------------------|---------------------------|---------------------------|--|---|--------|--------|--------------------|
| | | mo use ove r | | | | | | | | | |
| Link to Front Page | http://www.lvisd.org/vnews/display.v/SEC/Front%20Page%7CTechnology | hyp erli nk butt on; blac k text on gre y bac kgr oun d, whit e text on blu e on mo use ove r | N / A | Apr il Roj as | M ar ch 20 08 | M ar ch 20 08 | | http://www.lvisd.org | N o | N o | 1. 1 6. 1 |
| Link to Prim ary Scho ol | http://www.lvisd.org/vnews/display.v/SEC/Front%20Page%7CTechnology | hyp erli nk butt on; blac k text on gre y bac kgr oun d, whit e text on blu e on mo use ove r | N / A | Apr il Roj as | M ar ch 20 08 | M ar ch 20 08 | | http://www.lvisd.org/vnews/display.v/SEC/Primary | N o | N o | 1. 1 6. 2 |
| Link to Inter | http://www.lvisd.org/vnews/display.v/SEC/Front%20Page%7CTechnology | hyp erli nk butt | N / A | Apr il Roj | M ar ch | Ja nu ar | | http://www.lvisd.org/vnews/display.v/SEC/Intermediate | N o | N o | 1. 1 6. |

| | | | | | | | | | | |
|----------------------------|---|---|-------|-------------|------------|------------|---|----|----|--------|
| mediate School | | on; black text on grey background, white text on blue on mouse over | as | 2008 | y 2009 | | | | | 3 |
| Link to Junior High School | http://www.lvisd.org/vnews/display.v/SEC/Front%20Page%7CTechnology | hyperlink button; black text on grey background, white text on blue on mouse over | N / A | April Rojas | March 2008 | March 2008 | http://www.lvisd.org/vnews/display.v/SEC/Junior%20High | No | No | 1.16.4 |
| Link to High School | http://www.lvisd.org/vnews/display.v/SEC/Front%20Page%7CTechnology | hyperlink button; black text on grey bac | N / A | April Rojas | March 2008 | March 2008 | http://www.lvisd.org/vnews/display.v/SEC/High%20School | No | No | 1.16.5 |

| | | | | | | | | | | |
|-----------------------------|---|--|-------------|------------------------|---|---|---|--------|--------|--------------------|
| | | kgr oun d, whit e text on blu e on mo use ove r | | | | | | | | |
| Link to Athle tics | http://www.lvisd.org/vnews/display.v/SEC/Front%20Page%7CTechnology | hyp erli nk butt on; blac k text on gre y bac kgr oun d, whit e text on blu e on mo use ove r | N / A | Apr il Roj as | M ar ch 20 08 | M ar ch 20 08 | http://www.lvisd.org/vnews/display.v/SEC/Athletics | N o | N o | 1. 1 6. 6 |
| Link to Fine Arts | http://www.lvisd.org/vnews/display.v/SEC/Front%20Page%7CTechnology | hyp erli nk butt on; blac k text on gre y bac kgr oun d, whit e text on blu | N / A | Apr il Roj as | Se pt e m be r 20 09 | Se pt e m be r 20 09 | http://www.lvisd.org/vnews/display.v/SEC/Fine%20Arts | N o | N o | 1. 1 6. 6 |

| | | | | | | | | | | | |
|--|---|--|-------------|------------------------|----------------------------|---|--|---|--------|--------|--------------------|
| | | e on mo use ove r | | | | | | | | | |
| Link to Child Nutri tion | http://www.lvisd.org/vnews/display.v/SEC/Front%20Page%7CTechnology | hyp erli nk butt on; blac k text on gre y bac kgr oun d, whit e text on blu e on mo use ove r | N / A | Apr il Roj as | M ar ch 20 08 | Au gu st 20 08 | | http://www.lvisd.org/vnews/display.v/SEC/Child%20Nutrition | N o | N o | 1. 1 6. 7 |
| Link to Healt h Servi ces | http://www.lvisd.org/vnews/display.v/SEC/Front%20Page%7CTechnology | hyp erli nk butt on; blac k text on gre y bac kgr oun d, whit e text on blu e on mo use ove r | N / A | Apr il Roj as | Au gu st 20 08 | Se pt e m be r 20 09 | | http://www.lvisd.org/vnews/display.v/SEC/Health%20Services | N o | N o | 1. 1 6. 8 |
| Link | http://www.lvisd.org/vnews/display.v/SEC/Front%20Page%7CTechnology | hyp erli nk butt on; blac k text on gre y bac kgr oun d, whit e text on blu e on mo use ove r | N | Apr | Se | Se | | http://www.lvisd.org/vnews/display.v/SEC/Health%20Services | N | N | 1. |

| | | | | | | | | | | |
|---|---|--|-------------|------------------------|-------------------------------------|-------------------------------------|---|--------|--------|-------------------------|
| to Com muni ty Page | EC/Front%20Page %7CTechnology | nk butt on; blac k text on gre y bac kgr oun d, whit e text on blu e on mo use ove r | / | il Roj as | pt e m be r 20 09 | pt e m be r 20 09 | Community | o | o | 1 6. 9 |
| Link to Archi ve Sear ch | http://www.lvisd.org/vnews/display.v/SEC/Front%20Page%7CTechnology | hyp erli nk butt on; blac k text on gre y bac kgr oun d, whit e text on blu e on mo use ove r | N / A | Apr il Roj as | M ar ch 20 08 | M ar ch 20 08 | http://www.lvisd.org/vnews/display.v/ARC?submit=search | N o | N o | 1. 1 6. 1 0 |
| Link to Cale ndar | http://www.lvisd.org/vnews/display.v/SEC/Front%20Page%7CTechnology | hyp erli nk butt on; blac k text on gre | N / A | Apr il Roj as | M ar ch 20 08 | M ar ch 20 08 | http://www.lvisd.org/vcalendar/ | N o | N o | 1. 1 6. 1 1 |

| | | | | | | | | | | | |
|---|---|---|---|-------------------------------|----------------------------------|----------------------------------|--|---|--------|--------|-------------------------|
| | | y bac kgr oun d, whit e text on blu e on mo use ove r | | | | | | | | | |
| Email Article Button | http://www.lvisd.org/vimages/default/emailArtIcon.gif | JP G Im ag e | 9 3 p x x 2 4 p x | Un kn ow n | U nk no w n | U nk no w n | | http://www.lvisd.org/vnews/email-friend.v/article/4bba378abb9b1 | N o | N o | 1. 1 6. 1 2 |
| Print Article Button | http://www.lvisd.org/vimages/default/printArtIcon.gif | JP G Im ag e | 8 7 p x x 2 4 p x | Un kn ow n | U nk no w n | U nk no w n | | http://www.lvisd.org/vnews/display.v?TARGET=printable&article_id=4bba378abb9b1 | N o | N o | 1. 1 6. 1 3 |
| LVIS D Tech nology Dep artm ent Logo | http://www.lvisd.org/pages/uploaded_images/lv%20edtech%20laptoplogo.jpg | Sc ala ble JP G im ag e | 5 8 4 p x x 5 3 3 p x | All en Bor del on | Fe br ua ry 20 10 | Fe br ua ry 20 10 | | N/A | N o | N o | 1. 1 6. 1 4 |
| LVIS D Tech Dept Visio | http://www.lvisd.org/vnews/display.v/SEC/Front%20Page%7CTechnology | Te xt arti cle | 1 4 9 w o | Apr il Roj as | Fe br ua ry 20 | Fe br ua ry 20 | | N/A | N o | N o | 1. 1 6. 1 5 |

[illegible]

| | | | | | | | | | |
|---|---|--|---|--|--|---|----------|---------------------|--|
| But ton | | whi te tex t on blu e ba ck gro und | as | | | | | | |
| Sc hoo l Saf ety Hot line But ton | http://www.lvisd.org/pages/uploaded_files/SHAC.pdf | 61 2p x x 79 2p x, 19 7 K B P D F fil e | A pri U U unk unk no no w w n n | | | http://www.lvisd.org/pages/uploaded_files/SHAC.pdf | NN oo | 1. 16 .1 9 | |
| 201 0- 201 1 Cal end ar But ton | http://www.lvisd.org//pages/uploaded_files/2010-2011lvisdcalendar.pdf | 79 2p x x 61 2p x, 47 9 K B P D F fil e | A pri M A l ar ch 20 20 10 10 oj as | | | http://www.lvisd.org//pages/uploaded_files/2010-2011lvisdcalendar.pdf | NN oo | 1. 16 .2 0 | |
| Dis trict Imp rov em ent Pla n But ton | http://www.lvisd.org/pages/uploaded_files/09 10 DIP FINAL.pdf | 79 2p x x 61 2p x, 24 2 K B P D F fil e | Di an U U e unk unk no no w w n n sh er | | | http://www.lvisd.org/pages/uploaded_files/09 10 DIP FINAL.pdf | NN oo | 1. 16 .2 1 | |
| Gra de Sp eed | https://lvschools.gradespeed.net | hy per link but ton ; N/ A | A pri U U l unk unk no no w w R w | | | https://lvschools.gradespeed.net | NN oo | 1. 16 .2 2 | |

| | | | | | | | | | | |
|---|---|---|-------------------------|-------------------------|-------------------------|-------------------------|---|--------|--------|----------------------|
| But ton | | whi te tex t on blu e ba ck gro und | | oj as | n | n | | | | |
| Go ogl e Tra nsl atio n Sel ecti on Bo x | http://www.lvisd.org/vnews/display.v?TARGET=translate | se le cti on bo x | U nk no w n | U nk no w n | U nk no w n | U nk no w n | http://www.lvisd.org/vnews/display.v?TARGET=translate | N o | N o | 1. 16 .2 3 |
| Go ogl e Tra nsl atio n Lin k | http://www.google.com/help/faq_translation.html#accurate | hy pe rli nk | N/ A | U nk no w n | U nk no w n | U nk no w n | http://www.google.com/help/faq_translation.html#accurate | N o | N o | 1. 16 .2 3a |
| Acc ess ibili ty Sta tem ent | http://www.lvisd.org/vnews/display.v?page=accessibility_statement | hy pe rli nk | N/ A | U nk no w n | U nk no w n | U nk no w n | http://www.lvisd.org/vnews/display.v?page=accessibility_statement | N o | N o | 1. 16 .2 4 |

PDF printout of Website Content Inventory to give a better view of file layout:

[illegible]

Web link to Website Content Inventory as published in a Google Spreadsheet document:

<http://spreadsheets.google.com/pub?key=0AmKZ4HgI0jxdG1lZUpKRFAzT2xieWZCNmtGd3NZR2c&hl=en&output=html>

Section 2: Use of Amaya WYSIWYG Editor:

Screenshot of Original Google Spreadsheet Inventory File saved as an HTML file:

Mozilla Firefox

file:///Users/allenbordelon/Desktop/EDLD 5388 Website Content Inventory Allen David Bordelon.html

file:///Users/all...%20Bordelon.html

| EDLD 5388 Website Content Inventory | Allen David Bordelon ET8012 Cohort 5 June 12, 2010 | | | | | | | | | | |
|-------------------------------------|---|--|-----------|-------------------|----------------|--------------------|---|---|---------------------|-------------------------|---------|
| Website Inventoried: | http://www.lvisd.org/news/display.v/SEC/Front%20Page%7CTechnology | | | | | | | | | | |
| Content Item Title | Filename / Location | Type/Format of Content | Item Size | Item Owner/Author | Date Created | Date Last Modified | Incoming Links | Outgoing Links | Multimedia Content? | Audio or Video Podcast? | ID |
| Link to Technology Page | http://www.lvisd.org | hyperlink button; black text on grey background, white text on blue on mouseover | N/A | April Rojas | March 2008 | March 2008 | http://www.lvisd.org/news/display.v/SEC/Front%20Page%7CTechnology | | No | No | 1.0.1 |
| Link to Front Page | http://www.lvisd.org/news/display.v/SEC/Front%20Page%7CTechnology | hyperlink button; black text on grey background, white text on blue on mouseover | N/A | April Rojas | March 2008 | March 2008 | | http://www.lvisd.org | No | No | 1.16.1 |
| Link to Primary School | http://www.lvisd.org/news/display.v/SEC/Front%20Page%7CTechnology | hyperlink button; black text on grey background, white text on blue on mouseover | N/A | April Rojas | March 2008 | March 2008 | | http://www.lvisd.org/news/display.v/SEC/Primary | No | No | 1.16.2 |
| Link to Intermediate School | http://www.lvisd.org/news/display.v/SEC/Front%20Page%7CTechnology | hyperlink button; black text on grey background, white text on blue on mouseover | N/A | April Rojas | March 2008 | January 2009 | | http://www.lvisd.org/news/display.v/SEC/Intermediate | No | No | 1.16.3 |
| Link to Junior High School | http://www.lvisd.org/news/display.v/SEC/Front%20Page%7CTechnology | hyperlink button; black text on grey background, white text on blue on mouseover | N/A | April Rojas | March 2008 | March 2008 | | http://www.lvisd.org/news/display.v/SEC/Junior%20High | No | No | 1.16.4 |
| Link to High School | http://www.lvisd.org/news/display.v/SEC/Front%20Page%7CTechnology | hyperlink button; black text on grey background, white text on blue on mouseover | N/A | April Rojas | March 2008 | March 2008 | | http://www.lvisd.org/news/display.v/SEC/High%20School | No | No | 1.16.5 |
| Link to Athletics | http://www.lvisd.org/news/display.v/SEC/Front%20Page%7CTechnology | hyperlink button; black text on grey background, white text on blue on mouseover | N/A | April Rojas | March 2008 | March 2008 | | http://www.lvisd.org/news/display.v/SEC/Athletics | No | No | 1.16.6 |
| Link to Fine Arts | http://www.lvisd.org/news/display.v/SEC/Front%20Page%7CTechnology | hyperlink button; black text on grey background, white text on blue on mouseover | N/A | April Rojas | September 2009 | September 2009 | | http://www.lvisd.org/news/display.v/SEC/Fine%20Arts | No | No | 1.16.6 |
| Link to Child Nutrition | http://www.lvisd.org/news/display.v/SEC/Front%20Page%7CTechnology | hyperlink button; black text on grey background, white text on blue on mouseover | N/A | April Rojas | March 2008 | August 2008 | | http://www.lvisd.org/news/display.v/SEC/Child%20Nutrition | No | No | 1.16.7 |
| Link to Health Services | http://www.lvisd.org/news/display.v/SEC/Front%20Page%7CTechnology | hyperlink button; black text on grey background, white text on blue on mouseover | N/A | April Rojas | August 2008 | September 2009 | | http://www.lvisd.org/news/display.v/SEC/Health%20Services | No | No | 1.16.8 |
| Link to Community Page | http://www.lvisd.org/news/display.v/SEC/Front%20Page%7CTechnology | hyperlink button; black text on grey background, white text on blue on mouseover | N/A | April Rojas | September 2009 | September 2009 | | http://www.lvisd.org/news/display.v/SEC/Community | No | No | 1.16.9 |
| Link to Archive Search | http://www.lvisd.org/news/display.v/SEC/Front%20Page%7CTechnology | hyperlink button; black text on grey background, white text on blue on mouseover | N/A | April Rojas | March 2008 | March 2008 | | http://www.lvisd.org/news/display.v/ARCHIVE%7Csearch | No | No | 1.16.10 |

Done

McAfee Secure Search

Web Search

McAfee SiteAdvisor

Screenshot of Amaya Editor Output after altering title text layout, font size/style, font color and font background color to La Vernia ISD school colors, and applying Amaya's *Edit Table/Change to Heading Cell* function on third-row column heading labels:

Mozilla Firefox

file:///Users/allenbordelon/Desktop/EDLD 5388 Website Content Inventory + Amaya Allen David Bordelon.htm

file:///Users/all...%20Bordelon.html

| Allen David Bordelon ET8012 Cohort 5 June 12, 2010 EDLD 5388 Website Content Inventory | | | | | | | | | | | |
|---|---|--|-----------|-------------------|----------------|--------------------|---|---|---------------------|-------------------------|--------|
| Website Inventoried: http://www.lvisd.org/news/display.v/SEC/Front%20Page%7CTechnology | | | | | | | | | | | |
| Content Item Title | Filename / Location | Type/Format of Content | Item Size | Item Owner/Author | Date Created | Date Last Modified | Incoming Links | Outgoing Links | Multimedia Content? | Audio or Video Podcast? | ID |
| Link to Technology Page | http://www.lvisd.org | hyperlink button; black text on grey background, white text on blue on mouseover | N/A | April Rojas | March 2008 | March 2008 | http://www.lvisd.org/news/display.v/SEC/Front%20Page%7CTechnology | | No | No | 1.0.1 |
| Link to Front Page | http://www.lvisd.org/news/display.v/SEC/Front%20Page%7CTechnology | hyperlink button; black text on grey background, white text on blue on mouseover | N/A | April Rojas | March 2008 | March 2008 | | http://www.lvisd.org | No | No | 1.16.1 |
| Link to Primary School | http://www.lvisd.org/news/display.v/SEC/Front%20Page%7CTechnology | hyperlink button; black text on grey background, white text on blue on mouseover | N/A | April Rojas | March 2008 | March 2008 | | http://www.lvisd.org/news/display.v/SEC/Primary | No | No | 1.16.2 |
| Link to Intermediate School | http://www.lvisd.org/news/display.v/SEC/Front%20Page%7CTechnology | hyperlink button; black text on grey background, white text on blue on mouseover | N/A | April Rojas | March 2008 | January 2009 | | http://www.lvisd.org/news/display.v/SEC/Intermediate | No | No | 1.16.3 |
| Link to Junior High School | http://www.lvisd.org/news/display.v/SEC/Front%20Page%7CTechnology | hyperlink button; black text on grey background, white text on blue on mouseover | N/A | April Rojas | March 2008 | March 2008 | | http://www.lvisd.org/news/display.v/SEC/Junior%20High | No | No | 1.16.4 |
| Link to High School | http://www.lvisd.org/news/display.v/SEC/Front%20Page%7CTechnology | hyperlink button; black text on grey background, white text on blue on mouseover | N/A | April Rojas | March 2008 | March 2008 | | http://www.lvisd.org/news/display.v/SEC/High%20School | No | No | 1.16.5 |
| Link to Athletics | http://www.lvisd.org/news/display.v/SEC/Front%20Page%7CTechnology | hyperlink button; black text on grey background, white text on blue on mouseover | N/A | April Rojas | March 2008 | March 2008 | | http://www.lvisd.org/news/display.v/SEC/Athletics | No | No | 1.16.6 |
| Link to Fine Arts | http://www.lvisd.org/news/display.v/SEC/Front%20Page%7CTechnology | hyperlink button; black text on grey background, white text on blue on mouseover | N/A | April Rojas | September 2009 | September 2009 | | http://www.lvisd.org/news/display.v/SEC/Fine%20Arts | No | No | 1.16.6 |
| Link to Child Nutrition | http://www.lvisd.org/news/display.v/SEC/Front%20Page%7CTechnology | hyperlink button; black text on grey background, white text on blue on mouseover | N/A | April Rojas | March 2008 | August 2008 | | http://www.lvisd.org/news/display.v/SEC/Child%20Nutrition | No | No | 1.16.7 |
| Link to Health Services | http://www.lvisd.org/news/display.v/SEC/Front%20Page%7CTechnology | hyperlink button; black text on grey background, white text on blue on mouseover | N/A | April Rojas | August 2008 | September 2009 | | http://www.lvisd.org/news/display.v/SEC/Health%20Services | No | No | 1.16.8 |
| Link to Community Page | http://www.lvisd.org/news/display.v/SEC/Front%20Page%7CTechnology | hyperlink button; black text on grey background, white text on blue on mouseover | N/A | April Rojas | September 2009 | September 2009 | | http://www.lvisd.org/news/display.v/SEC/Community | No | No | 1.16.9 |

Done

McAfee Secure Search

Web Search

McAfee SiteAdvisor

Section 3: Memo to NewSchoolSpaces.net:

Exported from Google Docs as a Word file and pasted into this document:

EDLD 5388 Week 3 Assignment: Memo to NewSchoolSpaces.net Allen David Bordelon
ET8012 Cohort 5 June 12, 2010

Dr. Sheryl R. Abshire, CEO
NewSchoolSpaces.net

June 12, 2010

Dr. Abshire,

Thank you for your assistance and patience as you have worked with my team regarding the hosting and development of the new La Vernia ISD District Website. Your staff has also been very helpful, and has done a great job of answering our questions and addressing our concerns.

Our site development work has progressed to the point that I am now officially requesting the installation of our collaborative editing tools. The LVISD web development team has been using the Open Source Amaya editing and authoring software you recommended and needs the ability to upload HTML and image files. We would like to use your Open Source Drupal Content Management System (CMS) so that we can perform these tasks without having to learn FTP. My team is also ready to begin posting to blogs, uploading podcasts, and setting up RSS feeds for the site.

In order to formalize the service and support arrangements we have discussed between NewSchoolSpaces.net and La Vernia ISD, I am requesting you send a written Service Level Agreement (SLA) for my review at your earliest convenience. The SLA must specify the bandwidth you will provide for access to our site, the Mean Time Between Failures (MTBF) for your hosting infrastructure, your Mean Time to Recovery (MTTR) based on past service failure incidents, and the contracted delivery date for the offline Beta version of our site as well as our final go-live date. Please be sure to specify the contract rates for your web site development and support services as previously agreed.

In addition to the SLA, I am also requesting documentation on the E-Rate-eligible portion of your web hosting and development services, prominently displaying your Service Provider Identification Number (SPIN) as assigned by the Universal Service Administrative Company (USAC). This documentation will be required in order for us to file the La Vernia ISD E-Rate reimbursement forms.

Thank you again for your assistance with our project. I look forward to receiving the SLA and to the installation of our editing tools.

Allen David Bordelon, CTO
La Vernia ISD

Web Link to the Memo to NewSchoolSpaces.net published as a Google Docs document:
http://docs.google.com/View?id=dchcdq88_82x2hv7fd